# Audio Accord Player

An audio device can be used at the polling station, allowing the voter to review the ballot paper by listening to a recording of the candidates in the same order they appear on the ballot paper. The Audio Accord is just one version of such a device. It can be used in conjunction with a Tactile Voting Device (TVD) or a similar template that fits over the ballot paper to locate the voting boxes.

**How to set up and support someone to use the device:**

* If creating your own audio recording of the ballot paper, see document ‘Tips for How to Create an Audio Recording of a Ballot Paper’.
* Insert the USB stick with the pre-loaded audio of the ballot paper.
* To turn the device on, hold down the large tactile button on the top towards the front of the device. You will hear “power on” when the device has been successfully switched on.
* With the USB stick already inserted, the player will automatically begin playing the audio file. It will start from the last place it was stopped. To get the recording back to the start, press the big tactile minus button on the front: you will hear “skip track backwards”.
* To pause it before the recording begins again, press the large tactile on/off (long press) button on the top, which is also play/pause (short press).
* With the recording back to the start, ensure this is the correct audio. Listen to the recording and cross reference with the ballot paper. This is particularly important when multiple elections are taking place at once. When satisfied that it is the correct ballot paper, remember to put the recording back to the start with a short press of the tactile minus button to “skip track backwards“, and pause it at the beginning.
* On the recording each candidate is numbered, this corresponds to the numbers on the TVD.
* The device is now ready to give to the voter ,who might want to use headphones (any with a standard mini jack 3.5mm will fit). Headphones enable voters to listen to the ballot paper privately.
* After the voter is set up with the player and TVD, , tell the voter that you’re stepping back and walk away to give them time and space to vote secretly and independently.